You can contact me at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

Therefore, this letter represents a demand of immediate payment of your current

balance in the amount of $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ***Due Immediately*** for the period

starting \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 20\_\_\_\_ to \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 20\_\_\_\_.

This is a serious matter that requires your urgent attention. If you fail to perform, we will

consider legal proceedings to recover rent and possession of said premises which

would result in a judgment against you including costs and necessary disbursements.

With this letter, you are hereby notified of your rent balance as of the date of this notice.

Sincerely,

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**NOTICE OF CURRENT RENT BALANCE**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Dear \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,