**EMPLOYEMENT AGREEMENT**

This contract is an agreement between the two following parties,

The Employee:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ and the Employer:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Employee: the teacher**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date of Birth: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Citizenship: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ E-mail address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Academic degree: Bachelor of Arts Date conferred: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Major: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Conferred by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Employer: the institute**

Name:

Address:

Phone Number:

***I. Purpose of this contract***

The employee will teach and train students at the educational institute and time designated by the institute and shall develop educational programs for students. During the term of this agreement, the employee must follow and strictly comply with the employer’s policies and guidelines.

***II. Duration of contract***

This contract is valid for one year, starting from 2008. The employee must inform the employer on whether she/he would like to renew the contract of not one (1) month prior to the end of the one (1) year of service and contract will be renewed by mutual agreement.

***III. Schedule***

1. The number of regular teaching hours will be 120 hours per month, which is approximately 30 hours per week for 4.3 weeks. Every effort will be made to standardize the number of working hours per week to 30.

2. Classes will be held from Monday to Friday.

3. Classes and teaching are scheduled in accordance with the needs of the Institute; reasonable efforts will be made to accommodate the Employee’s requests.