

EMPLOYMENT APPLICATION

(This type of application should be completed by all who seek any position that will involve the supervision and/or custody of children or youth. You should tailor the application to the specific circumstances in your congregation. However, the employment application should include sections for personal identification, job qualifications, experience and background for the past 5-10 years, references, a criminal history, and a waiver/consent to a periodic criminal records check or fingerprinting.)

APPLICANT INFORMATION

Name (Last) (First) (Middle) Date	
Address City State ZIP Code	
Telephone Alternate Telephone Best Contact Time E-Mail Address	
Social Security Number Driver's License No./Issuing State Date of Birth	
Position Apply For Type of Work Desired	Full-Time Part-Time Temporary/Contract
When Are You Available to Begin Work? Will You Work Overtime?	Yes No
If hired, can you provide evidence that you are authorized and of legal age to work in the United States? Yes No	
In Case of Emergency Notify Telephone	Name of Nearest Relative Telephone

EDUCATION

TYPE	SCHOOL NAME/LOCATION	COURSE OF STUDY	NO. YEARS ATTENDED	DEGREE/DIPLOMA
HIGH SCHOOL				
BUSINESS/TECHNICAL				
COLLEGE				
GRADUATE				
OTHER				

Professional Organizations:
First-Aid Training? Date Completed Yes No
CPR Training? Date Completed Yes No

EMPLOYERS

(List all jobs and contracts held by you during the past five continuous years)

CURRENT EMPLOYER

Company Name Telephone
Address City State ZIP Code
Position Held From To Starting/Ending Salary
Reason for Leaving Supervisor

PREVIOUS EMPLOYER

Company Name Telephone
Address City State ZIP Code
Position Held From To Starting/Ending Salary
Reason for Leaving Supervisor

PREVIOUS EMPLOYER

Company Name Telephone
Address City State ZIP Code

Position Held From To Starting/Ending Salary
Reason for Leaving Supervisor

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Company Name Telephone
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MILITARY STATUS

Have You Served in the U.S. Armed Services? Branch Start Date End Date Yes No
Rank/Rate at Discharge Type of Service Type of Discharge
Special Training/Experience Received in the U.S. Armed Services Draft Status Reserve Status

CRIMINAL HISTORY

Have you ever been convicted of a criminal offense?
Check One: Yes No

Do you currently have any criminal actions pending in which you are the Defendant? (Not Applicable to California Applicants)
Check One: Yes No

Are you currently on probation or parole?
Check One: Yes No

If you answered "Yes" to any of the above questions, please explain the nature of the offense and provide the date of the offense and the county and state in which it occurred.

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PERSONAL REFERENCES:

Name Address Phone Occupation Relationship

Name Address Phone Occupation Relationship

Name Address Phone Occupation Relationship

APPLICANT STATEMENT

(Read and Sign Below)

I certify that this employment application was completed by me and that all of the information on this application is true and correct to the best of my knowledge. I understand that any falsification, misrepresentation, or omission of facts called for herein will result in my disqualification from further consideration or dismissal from employment if I am hired. I have reviewed the Authorization for Criminal Records Verification and Fingerprint Information and acknowledge that I understand the terms set forth therein. I understand that this employment application is not valid without my signature.

Print Name

Signature Date

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