

Proof of Income Letter

__ [employers name]

__ [Employers Address]

__ [City, State, Zip]

RE: Proof of Income Letter

I am writing to you concerning *[name of employee]*, an employee of _
[name of company] since _ *[duration of employment]* **[employee name]**
currently holds the title of _ [job title].

___ [employers name] works on a [contract/part/full time] basis and
works _ *hours per week*. _ **[employees name]** earns _ ***[amount in dollars]***
on a _ basis.

If you have inquiries or need any additional information, please feel free
to contact me at __ [employers' phone, email, or any other mode of
contact]

Sincerely,

— [employers name, signature, and title]