[Your Full Name] [Your Address] [City, State, Zip Code] [Email Address] [Phone Number] [Date]

[Landlord's Full Name] [Landlord's Address] [City, State, Zip Code]

**Re: Notice of Non-Renewal of Lease Agreement**

Dear [Landlord's Full Name],

I am writing to inform you that I, [Your Full Name], will not be renewing my lease for the property located at [Property Address] upon its expiration on [End Date of Lease]. This letter serves as the required written notice of my intent not to renew the lease agreement as stipulated in our current lease.

**Editable Fields:**

1. [Editable Field - Property Address]
	* [Details]
2. [Editable Field - End Date of Lease]
	* [Specify the date]

**Reasons for Non-Renewal:**

[Editable Field - Briefly explain the reasons for non-renewal, if desired.]

I appreciate the accommodations provided during my tenancy and have enjoyed living at the property. However, due to [personal reasons/moving/other], I have made the decision not to extend the lease.

**Move-Out Details:**

I commit to vacating the premises by the end of the lease term, [End Date of Lease]. I will ensure that the property is returned in good condition, and I am open to coordinating a move-out inspection at your earliest convenience.

**Editable Fields Continued:**

1. [Editable Field - Specific Move-Out Instructions, if any]
	* [Details]
2. [Editable Field - Request for Move-Out Inspection, if desired]
	* [Details]

Please provide any necessary instructions or requirements for the move-out process, including the return of keys, forwarding address for the security deposit, and other relevant details.

I appreciate your understanding and cooperation in this matter. If you have any questions or require additional information, please feel free to contact me at [Your Phone Number] or [Your Email Address].

Thank you for your attention to this matter, and I look forward to concluding our tenancy on amicable terms.

Sincerely,

[Your Full Name] [Your Signature]